M/H

Muhammed Hafeez Kareem

P R O J E C T   M A N A G E R [A P P L A U N C H]

📞 8086998997

✉ afizmuhammed@gmail.com

📍 Bangalore / Karnataka

👤 https://in.linkedin.com/in/afizmuhammed

📅 23rd Dec 1986

PROFESSIONAL SUMMARY

Seasoned IT Project Manager with over **12 years** of diverse experience across software development, network infrastructure, application delivery, and full project lifecycles. Adept at leading cross-functional teams of 20+ in Agile and hybrid environments, delivering projects on time and under budget across fintech, education, AI, and enterprise systems. Known for leveraging emerging technologies, including AI-based tools and automation, to improve processes, reduce costs, and elevate client satisfaction. Seeking to contribute strategic vision and hands-on leadership in a high-impact role.

Core Competencies

Project Management

Program Management

Team Leadership & Supervision

Agile & Hybrid Project Management

Portfolio Oversight

AI-Enabled Software Delivery

Cross-Functional Team Leadership

Risk & Change Management

Client & Stakeholder Engagement

JIRA, Confluence, Power Automate

Prompt Engineering & Automation

Budgeting & Cost Optimization

Education

Bachelor of Computer Applications (BCA)

MG University | 2005 – 2008

PROFESSIONAL EXPERIENCE

Project Manager — Applaunch Bangalore PVT. LTD – Bangalore [India, Germany]
02/2023 - **Present**

- Successfully delivered 7 complex projects across AI, fintech, education, and tourism sectors. Acted as single point of contact (SPOC) for all client communications.

- Implemented Agile and hybrid methodologies, improving delivery efficiency and reducing costs by 18%.

- Created project charters, work breakdown structures (WBS), and risk mitigation plans aligned with business goals.

- Led sprint planning, retrospectives, and cross-team collaboration ensuring 95%+ on-time delivery rate.

- Introduced AI tools and prompt engineering strategies to automate QA checks and improve development cycles.

Project Lead (WFH) — Webotix IT Consultancy, Dubai (Cochin - India)
05/2020 – 02/2023

- Directed software development for multiple clients, overseeing engineers and testers to ensure delivery excellence.

- Reused modular components to reduce development time by 30% and boost client satisfaction.

- Actively engaged in pre-sales documentation, requirements analysis, and process optimization.

.Net Developer / Project Administrator

QPAY (Nexxo Ventures) – Doha, Qatar | Aug 2017 – Oct 2018
Applied Automation – Doha, Qatar | Dec 2013 – Aug 2017

- Developed .NET-based fintech applications for international clients including Nexxo Singapore and Indipaisa (India) [**QPAY**]

- Managed stakeholders, documentation lifecycle—proposals, SLAs, SRS, PRDs—and conducted functional/technical testing. [**Applied Automation**]

Google Project Management (Completed)
Google Career Certificate (ONLINE)

Agile Project Management (Completed)
Google Career Certificate (ONLINE)

PMI – PMP Certification
Star Agile (Online) – **In Progress**

Prompt Engineering Mastery
Be10x (ONLINE) – **In Progress**

NEBOSH I.G.C (UK)
INTERNATIONAL GENERAL CERTIFICATE FOR OCCUPATIONAL HEALTH & SAFETY

IOSH (UK)
HEALTH & SAFETY STANDARD CERTIFICATION (UK)

JIRA Certification
Star Agile (Online)

AWS & Cloud
Udemy (ONLINE) – **In Progress**

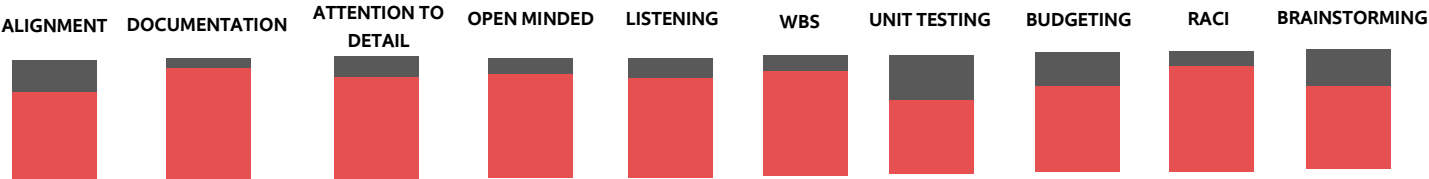## Web Developer
June 2012 – 2013

OZONE SOLUTIONS – (Kerala – India)

- Designed UI/UX using Adobe Creative Suite and converted to dynamic interfaces with HTML, CSS, jQuery, and WordPress.

- End to End Project deployment, configurations and unit testing.

- Providing technical support and maintenance.

LANGUAGES

ENGLISH   HINDI   ARABIC   TAMIL   MALAYALAM - NATIVE

Project Management Skills

ALIGNMENT   DOCUMENTATION   ATTENTION TO DETAIL   OPEN MINDED   LISTENING   WBS   UNIT TESTING   BUDGETING   RACI   BRAINSTORMING

"**I** hereby declare that the information provided above is true. If given an opportunity to work with your esteemed organization, it will be my constant endeavour to prove worthy of your choice and merit the confidence of my superiors by conscientious devotion to my duties. I assure you that I will discharge my responsibilities in complete earnestness, sincerity and diligence."