

Francis Sugirtha D.

Quality Research Analyst

Phone: +91 73053 61295

thisisfrancissugirtha@gmail.com

Summary:

Quality Research Analyst with 5+ years of experience in media research and analytics industry, involved in media research, data analysis, report creation, proof reading and copy editing.

Working Experience:

Quality Research Analyst

Nasdaq OMX, Nagercoil

January 2014 – December 2016

Achievements/Tasks

- Ensure reports generated by the production team is error free and it meets customer needs
- Copy editing and proof reading based on AP style

Research Analyst

Nasdaq OMX, Nagercoil

January 2013 – December 2013

Achievements/Tasks

- Providing customized media analytics reports to North American and European clients
- Provide information to help companies determine their position in the marketplace
- Identifying industry trends, and generating reports briefing key messages, tone, sentiment, etc.

Research Analyst

Thomson Reuters, Nagercoil

March 2011 – December 2012

Achievements/Tasks

- Providing customized media analytics reports to North American and European clients

Freelance Language Translator

Multibashi

January 2019 – March 2020

- Translating English language blog articles or study materials to Tamil

Volunteer Experience:

- Point of Contact/Acting Team Lead, Nasdaq OMX
 - Key performer of the team and managing the team in the absence of team lead

Education:**Bachelor of Technology in Information Technology**

Cape Institute of Technology, Anna University

August 2006-May 2010

- Aggregate 78 percent

Skills:

- Organizing and analysing data
- Creating reports and presentations
- Data visualization using MS Power BI
- MS Office proficiency
- Associated Press Stylebook
- Problem solving
- Team work

Awards/Recognition:

- Secured first rank in Analytics report creation at Nasdaq OMX – December 2013
- Identified as the best performer in Analytics report creation by ThomsonReuters – June 2012

Achievements:

- As the head of the magazine committee, during college days, published a magazine and two newsletters

Languages Known:

- English – Full professional proficiency
- Tamil – Native or Bilingual proficiency

Personal Data:

Age & D.O.B.: 34years; 29 November, 1988

Permanent Address: 3/58A Palar School Street, Avaraikulam,
Tirunelveli District, Tamilnadu, India, Pin Code - 627133.