

# PROJECT MANAGEMENT TOOLS

ASANA
JIRA
FRESHSERVICE
TRELLO

### SKILLS

Project Management
Project Planning
Project Execution
Client Handling
Agile
Team Management
Stakeholder Management
Website Management
Content/Blog Writing
Vendor Management
Digital Marketing
SDLC
PMO
Scrum



https://www.linkedin.com/in/ kartik-revannavar-533b0b12a/

## KARTIK REVANNAVAR

M: +91 - 9821241400

E: KARRY493@ GMAIL.COM

A project management professional with 6+ years of extensive background in IT and leading projects that have a meaningful impact to the company and owning all stages of the project life-cycle from inception through monitoring and closing to deliver projects.

#### **WORK EXPERIENCE**

# PROJECT MANAGER Mobiliworld Technologies FZ LLC, Dubai, UAE February 2024 - Present

- Creating project plans, setting up new processes for the deliveries, and schedule management
- Liaising with clientele on a regular basis, involved in gathering requirements, content development, and deployment of the sites
- Leading a project team of 20+ members, assigning tasks to internal team members & vendors
- Responsible for leading team brief, vendor relations, and client meetings
- Resource planning and monitoring the progress of the deliveries.
- Currently working as a senior project manager for the agency's prime clients - Dubai Parks™ and Resorts, The Green Planet, Dubai Duty Free, and Dubai Development Authority.

#### **PROJECT MANAGER**

### 22feet Tribal Worldwide, Bangalore, India April 2022 - October 2023

- Creating project plans, setting up new processes for the deliveries, and schedule management
- Liaising with clientele on a regular basis, involved in gathering requirements, content development, and deployment of the sites
- Leading a project team of 20+ members, assigning tasks to internal team members & vendors
- Responsible for leading team brief, vendor relations, and client meetings
- Resource planning and monitoring the progress of the deliveries.
- Functioned as a Sr content author(till Dec 2020) and currently working as a project manager for the agency's prime clients -Royal Enfield, Star TV, PGI, RBI, and L'Oréal.

## TECHNICAL SKILLS

AEM
JIMDO
WORDPRESS
DRUPAL
HTML
CSS
JQUERY
MICROSOFT OFFICE

# PROFESSIONAL COURSES

- 1) Fundamentals of Project Planning and Management by University of Virginia(Coursera)
- 2) Agile Crash Course:Agile ProjectManagement;Agile Delivery(Udemy)
- 3) Google Analytics For Beginners(Udemy)
- 4) Wordpress For Beginners - Master WordpressQuickly(Udemy)
- 5) Asana: Project Management on Asana(Udemy)
- 6) Drupal 8 Learning For Beginners - Drupal Masterclass(Udemy)
- 7)The Ultimate SEO Training + SEO for Wordpress

## SENIOR CONTENT AUTHOR/PROJECT MANAGEMENT 22feet Tribal Worldwide, Bangalore, India April 2020 - March 2022

- Functioning in a dual role as a content author and project manager for the agency's prime client - Royal Enfield
- Liaising with clientele on a regular basis, involved in gathering requirements, content development, and deployment of the sites
- Leading a project team of four, assigning tasks to the authoring and the QC team
- Responsible for leading team brief, vendor relations, and client meetings
- Authoring and scripting (HTML, CSS) of websites for clients

### **ASSOCIATE SOFTWARE ENGINEER**

Pattem Digital Technologies Private Limited, Bangalore, India Mar 2019 - Mar 2020

Client: Royal Enfield

Role: Senior Content Author (Frontend/Marketing)

- Involved in gathering requirements, content development, and deployment of the sites
- · Authoring and scripting (HTML, CSS) of websites

# FREELANCE CONTENT DEVELOPER AND WRITER EDUCBA, Mumbai, India Nov 2017 - Mar 2020

- Responsible for writing technical-related articles
- Developing technical content about various tools available in the market

### **EDUCATION**

BE Information Technology (2012), Mumbai University

#### SENIOR SYSTEMS ENGINEER

Infosys Ltd, Pune, India Jan 2014 - Apr 2016

Client: Multinational Global Healthcare Company (GlaxoSmithKline) Role: Senior Systems Engineer

- Involved in requirement gathering, development, and deployment of sites
- Worked on AEM 6.0 design dialog, templates, custom components, and workflows
- Worked on authoring and scripting websites
- Development of master websites as parent project of many localizations
- Actively contributed to the development of high-priority projects involving a range of uphill tasks within stringent timelines
- Well-versed with the use of AEM 6.0 in the development of projects using the Cognifide Zengarden framework

### SYSTEMS ENGINEER Infosys Ltd, Mysore, India Aug 2013 - Jan 2014

- Completed training in:
- Core Java
- SQL, PI-SQL, Operating Systems