



SUMMARY

Problem solving MCA with experience in computer application, FMCG and LIFE INSURANCE. Computer typing speed with more than 40WPS with 98% accuracy. Works experiences in FMCG in JIO MART for 11 months and in INSURANCE for more than 1 year.

CONTACT

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HOBBIES

READING
WRITING
PLAYING GAME
DESIGNING

LANGUAGE

ENGLISH, HINDI AND MANIPURI

OBJECTIVES

To secure a challenging position in a reputable organization to expand my learnings, knowledge, and skills. Secure a responsible career opportunity to fully utilize my training and skills

TOMTHILNGANBA OINAM

EDUCATION

SECONDARY SCHOOL EXAMINATION
KENRIYA VIDYALAYA LANGJING
2013
64.68

SENIOR SCHOOL EXAMINATION
ZENITH ACADEMY
2016
53.6

GRADUATE
MANIPUR UNIVERSITY
BCA
2020
73.34

POST GRADUATE
MANIPUR UNIVERSITY
MCA 2023
78.54

WORK EXPERIENCE

JIO MART - CUSTOMER SERVICE OFFICER
FEBRUARY 2022 – JANUARY 2023

Advising customers about delivery schedules and after-sales services. Recording orders and sending details to the sales office. Giving feedback on sales trends.

ICICI PRUDENTIAL LIFE INSURANCE - UNIT MANGER
JANUARY 2023 – TILL DATE

Keeping in contact with existing customers in person and by phone. Making appointment with new customers. Meeting sales targets. Giving proper sale pitch. Promoting new products and any special deals. Maintaining proper dress neat and clean.

SKILLS

